



# AUCTION DONOR FORM

**NAME OF ITEM OR PACKAGE:** \_\_\_\_\_

**ITEM DESCRIPTION** (Please include a clearly defined description of your donation):

**RESTRICTIONS** (Please note ANY restrictions that apply for your donation):

**VALID from 03/03/2024 until:** \_\_\_\_\_

**TOTAL VALUE OF CONTENTS:** \$ \_\_\_\_\_ If priceless, estimated value: \_\_\_\_\_

**ITEM:** \_\_\_\_\_ Attached/received \_\_\_\_\_ To be picked up \_\_\_\_\_ To be delivered

**CERTIFICATE:** \_\_\_\_\_ None \_\_\_\_\_ Included \_\_\_\_\_ Donor will mail or email

**Name to use in all acknowledgements:** \_\_\_\_\_

*I/We hereby authorize the following donation to Queensbury Theatre:*

**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Queensbury Volunteer Name:** \_\_\_\_\_

**Please email or mail donor form and any promotional brochures available to:**

Queensbury Theatre  
Attn: Tessa Martinez  
12777 Queensbury Lane | Houston TX 77024  
EMAIL: TMartinez@queensburytheatre.org  
PHONE: 713.467.4497  
TAX ID# 74-6051824

**PROCEEDS RAISED BENEFIT QUEENSBURY THEATRE:  
ENGAGING THE COMMUNITY. CULTIVATING THE FUTURE. REDEFINING EXPECTATIONS.**