

Volunteer Descriptions

Front of House:

Ushers - Take tickets, hand out programs, help patrons find their seats. Assists with clean up of the theatre after shows. Inspects restrooms for cleanliness and informs box office if there are issues. Reports to the House Manager

Concessions - Assists Queensbury Staff with concessions sales. Cannot pour wine. If TABC certified, you can provide a copy of your certificate to us and can assist in pouring wine. Assists with clean up of lobby and concessions area. Reports to the House Manager

Merchandise Sales - Sells Queensbury and Tribble Merchandise before the shows and during intermissions. Assists with clean up of the lobby area. Reports to the House Manager

Back Stage:

Scenic Painting - Assists the Technical Director, Scenic Designer, and Scenic Artist with painting of sets and/or props. Reports to the Production Manager

Props - Assists the Props Designer with finding props for shows and setting up backstage props tables. Can also assist the Technical Director and Production Manager with organization of Props Annex. Reports to the Production Manager

Costumes - Assists the Costume Designer with finding costumes for the shows. Can assist also as a dresser for quick changes during the run of shows. Can also assist the Technical Director and Production Manager. Reports to the Production Manager

Stage Hand/ Running Crew - Works during the shows back stage, moves sets, props, cues actors and/or musicians. Assists Stage Managers, Director, and Designers as needed. Must be able to lift 35 pounds safely. Reports to Stage Manager

Marketing and Fundraising:

Flyer/ Postcard Distribution - Assist Queensbury and Tribble Staff with distribution of flyers and/or postcards to advertise upcoming shows. Reports to Company Manager

Fundraising Efforts - Assist Queensbury and Tribble Staff with fundraising events, in-house efforts, etc. Grant writing experience a plus. Reports to Company Manager

